**Request for Approval to Attend the Australian VET Conference 2025**

Hi [Manager’s Name],

I am writing to request your approval to attend the Australian VET Conference 2025, which will take place on 13-14 March at the Masonic Centre in Sydney, with an option to attend virtually. This event is designed to address the unique challenges and opportunities in the vocational education and training (VET) sector, aligning perfectly with our organisational goals and my professional development needs.

**Why Attend the Australian VET Conference 2025?**

1. **Insights from Industry Leaders**

The conference features a carefully curated lineup of speakers, including policymakers, industry leaders, and compliance experts, who are at the forefront of the regulatory and technological transformation of the VET sector. Their sessions will provide actionable insights directly applicable to our RTO operations.

1. **Tailored Content**

The program covers critical topics like regulatory compliance, quality standards, digital transformation, and skills development. Attending will equip me with strategies to address current and future challenges effectively.

1. **Networking Opportunities**

This event provides an unparalleled opportunity to network with Regulators, VET leaders, RTO managers, and other professionals across the sector. Building these connections can foster collaboration and help us stay ahead of industry trends.

1. **Direct Benefits to Our RTO**

By attending, I will gain practical knowledge that can immediately impact our organisation’s performance. I am committed to sharing what I learn with our team through a comprehensive post-event debrief and actionable takeaways.

The knowledge and connections gained from attending will bring measurable value to [Insert your organisation’s Name], helping us to navigate industry challenges and strengthen our position in the VET sector.

I am confident that attending the Australian VET Conference 2025 will not only contribute to my professional development but also provide significant benefits to our team and organisation.

Thank you for considering my request. Please let me know if you would like further details about the conference or the sessions I plan to attend.

Best regards,

[Your Full Name]

[Your Position]